

THE CORPORATION OF THE
MUNICIPALITY OF NORTHERN BRUCE PENINSULA

BY-LAW NO. 2017-73

BEING A BY-LAW TO SET FEES AND CHARGES FOR THE MUNICIPALITY OF
NORTHERN BRUCE PENINSULA

WHEREAS Section 391 of the Municipal Act, 2001, as amended, authorizes a municipality to pass by-laws imposing fees or charges on any class of persons,

- a) for services or activities provided or done by or on behalf of it;
- b) for costs payable by it for services or activities provided or done by or on behalf of any other municipal or local board; and
- c) for the use of its property including property under its control

AND WHEREAS Section 398 of the aforesaid Act allows a municipality to add fees and charges imposed to the tax roll for the property in the local municipality and collect them in the same manner as municipal taxes.

NOW THEREFORE the Municipal Council of the Corporation of the Municipality of Northern Bruce Peninsula enacts as follows:

1. THAT a listing of fees and charges be developed for and be adopted by the Municipality of Northern Bruce Peninsula and this listing be attached hereto as Schedule A to this by-law.
2. THAT, should any fee or charge authorized by this by-law remain unpaid and past due, staff is hereby authorized to add any such outstanding receivable together with any applicable interest to the tax roll for the property of the owners which are responsible for paying the outstanding fee or charge.
3. THAT it is intended that all provisions of the by-law shall be binding and effective. In the event that any particular provision(s) or part of a provision is found to be void, violable, or unenforceable for any reason whatsoever, then the particular provision(s) or part of the provision shall be deemed severed from the remainder of this by-law and all other provisions shall remain in full force.
4. THAT this by-law supersedes any by-law or fee in any other by-law not consistent with this by-law.
5. THAT this by-law shall be known as the "Fees and Charges By-law".
6. THAT this by-law shall come into full force and effect on January 1, 2018.

READ A FIRST AND SECOND TIME THIS 18th DAY OF DECEMBER, 2017.

READ A THIRD TIME, FINALLY PASSED, SIGNED AND SEALED THIS 18th DAY OF DECEMBER, 2017.

MAYOR – Milt McIver

CLERK – Mary Lynn Standen

SCHEDULE A to BY-LAW NO. 2017-73

INDEX

Section 1	ADMINISTRATION	Page 2/3/4
Section 2	FIRE	Page 4
Section 3	PUBLIC WORKS	Page 3/4/5
Section 4	LANDFILL RATES	Page 5
Section 5	WATER RATES	Page 6
Section 6	SEWER RATES	Page 6
Section 7	CEMETERY RATES	Page 6/7
Section 8	ARENA RECREATION FEES	Page 7
Section 9	AUDITORIUM RENTALS	Page 7/8
Section 10	RECREATION PROGRAMS	Page 8
Section 11	CAMPGROUND	Page 8/9
Section 12	AIRPORT	Page 9
Section 13	MARINA RATES	Page 9/10
Section 14	BUILDING	Page 10/11/12
Section 15	MISCELLANEOUS	Page 12

NOTE: HST charged only on fees and charges, where applicable.

SECTION 1 – ADMINISTRATION

Accounts Receivable	Interest Charges 1.25% per month from due date of invoice. After ninety (90) days when invoice remains unpaid, invoice will be added to taxes of municipal ratepayer or it will be sent to a collection agency. Additional collection costs will be added to invoice if sent to a collection agency.
Animal Reclaim Administrative Fee	\$130.00 + HST
Animal Reclaim Boarding Fee	→\$22.00 per day + HST (up to ten business days if the dog is not reclaimed) →\$22.00 per day + HST for non-business days (which fall within the initial ten business day time period)
Animal Euthanasia Fee	\$88.00 + HST
Animal Emergency Care Fee (for emergency first aid, quill removal, other emergency procedures)	Up to \$300.00 + HST
Animal Emergency Care Veterinarian After Hours Fee	\$166.00 + HST
Revolution Deflea Treatment	\$25.00
Cash in Lieu of Parking	\$1,000.00 per parking space
Cash in Lieu of Parkland	5% of value established by an accredited appraiser
Compliance Fee - Subdivision Agreement	\$75.00
Compliance Fee - Subdivision Agreement 48 Hour Service	\$150.00
Certification of copies	\$10.00 + HST
Charge for returned cheques	\$30.00
Civil Marriage Ceremony	→\$250.00 + HST (to Municipality) (during business hours at Municipal Office) →\$250.00 + HST (to Municipality) + mileage to solemnizer (during business hours out of the Municipal Office) →\$300.00 + HST (after business hours) (\$150.00 to Municipality and \$150.00 to solemnizer + mileage)

Commissioning of Oaths	\$10.00 + HST per commissioned document
Compliance Audit Committee member	\$30.00/per hour/member/sitting
Comprehensive Zoning By-law	\$50.00 + HST
Deeming By-law Fee	\$500.00
Dog Tags (lifetime) – spayed/neutered	\$30.00
Dog Tags (lifetime) – unaltered	\$45.00
Kennel – up to 20 dogs	\$150.00
Kennel – 21-50 dogs	\$300.00
Kennel – each additional dog over 50 dogs	\$35.00 per additional dog over 50 dogs
Replacement Dog Tag	\$5.00
Sled Dogs – up to 12 dogs	\$100.00
Sled Dogs – each additional dog over 12 dogs	\$35.00 per additional dog over 12 dogs
Dog Boarding Establishment (no breeding)	\$100.00
Encroachment Agreement Fee	\$400.00 Proposed: \$500.00
Fax	\$1.00 per page + HST
Fence Viewer	\$30.00 per hour + mileage
Fence Viewer Administration Fee	\$50.00
Freedom of Information Request Fee	\$5.00
History Book (former Lindsay)	\$22.00 + 5% tax
History Book (former St. Edmunds)	\$35.00 + 5% tax
New: History Book (former St. Edmunds – 1984-2014)	\$49.95 + 5% tax
Information Search Fee	\$30.00 per hour
Impounding Fee – pound keeper	
→ Labour (to unload and care for)	\$18.00 per hour
→ Trucking Costs	\$200.00 to \$500.00 maximum
→ Feed	\$12.00 per day/per animal (24 hours)
Livestock Valuers (Municipal Investigators)	\$30.00 per hour + mileage
Lottery Licences	
→ Raffle licence	3% of prizeboard to a maximum of \$150.00
→ Break Open Ticket licence	3% of prizeboard
→ Bingo licence	3% of prizeboard
Marriage Licence	\$125.00
No Demand for Services Site Plan Application Fee	\$400.00 Proposed: \$500.00
Paid Parking Fee	\$3.00/hour - \$15.00/day (HST included)
Non-Resident Parking Pass	\$100.00/season (HST included)
Resident Parking Pass	\$50.00/season (HST included)
Commercial Parking Pass (includes buses)	\$300.00/season (HST included)
Parking Ticket Administration Fee	\$35.00 (HST included)
Photocopy	\$.25 per copy + HST for black and white \$.50 per copy + HST for colour Any size – single or double sided
Property Standards Appeal Fee	\$100.00
Property Standards	100% of Actual Costs + Administration Fee*
*Property Standards Administration Fee	\$30.00 + HST
Security Deposit:	

→ Site Plan Control Agreement	\$3,000.00
→ Subdivision Agreement	\$5,000.00
Sewer Certificate	\$30.00
Sewer Certificate – 48 Hour Service	\$60.00
Site Plan Control Application Fee	\$500.00
Site Inspection Fee re: Site Plan Agreements	\$75.00 + HST per inspection
Tax Certificate	\$30.00
Tax Certificate – 48 Hour Service	\$60.00
Taxi or Vehicle for Hire	
→ Owner Licence (each vehicle)	\$100.00
→ Driver Licence (each person)	\$50.00
→ Replacement for Owner Licence	\$20.00
→ Replacement for Driver Licence	\$20.00
→ Vehicle Inspection Fee for Replacement Taxicab	\$50.00
Tile Drainage Inspection Fee	\$50.00 per inspection + HST
Transient Trader	\$350.00 <i>“A transient trader shall mean any person who offers goods, wares or merchandise for sale in any manner in the Municipality, either directly or by way of sample or catalogue for delivery later, other than on a permanent basis, and also the business commonly known as a hawker or peddler.”</i>
Validation of Title Application Fee	\$500.00
Voters List Fee	\$25.00 + HST
Water Certificate	\$30.00
Water Certificate – 48 Hour Service	\$60.00
911 Booklets	\$8.00 including HST
911 Maps	\$15.00 + HST

SECTION 2 – FIRE

Emergency Training Courses Instructor Fee	\$100.00 per person + costs + HST
Fire Calls	\$30.00/per hour/per fire fighter \$450.00/per hour/fire apparatus usage Proposed: \$459.45/per hour/fire apparatus usage New: \$229.73/per ½ hour/fire apparatus usage (as per MTO fees)
Fire Permit Fees (2 day permit)	\$5.00
Fire Work Permit (construction)	\$50.00 per job for a three (3) month period
Home and Commercial Inspection Fee	\$100.00 + HST \$75.00 - second inspection and additional + HST
Lawyer/Insurance Letter	\$60.00 + mileage + HST
Lawyer/Insurance Letter – 48 Hour Service	\$120.00 + HST
Mechanical False Alarm Fee	\$450.00 per truck (as per MTO fees) (one exemption per year permitted)
Propane Inspection Fee	\$75.00 + HST
Propane Plan Approval	\$50.00 - second inspection and additional + HST
Wood Burning System Inspection Fee (WETT)	\$100.00 + HST \$75.00 – second inspection and additional + HST

SECTION 3 – PUBLIC WORKS

Blue Box	\$9.00 (HST included)
Composter	\$38.00 (HST included)
Entrance Permit Fee	\$100.00 prior to installation \$300.00 after installation
911 Sign Purchase and Installation Fee	\$150.00
Entrance Permit and 911 Sign Purchase and Installation Fee	\$200.00
Equipment Usage Fees	
→backhoe	\$80.00 per hour + HST (one person & machine)
→dozer	\$75.00 per hour + HST (one person & machine)
→excavator	\$90.00 per hour + HST (one person & machine)
→grader	\$100.00 per hour + HST (one person & machine)
→grader + plow	\$200.00 per hour + HST (one person & machine)
→grass cutting	\$85.00 per hour + HST (one person & machine)
→labour rate	\$35.00 per hour per person + HST
→line painter	\$25.00 per hour + HST (machine use only)
→sweeper	\$80.00 per hour + HST (one person & machine)
→truck	\$80.00 per hour + HST (one person & machine)
→truck + plow	\$150.00 per hour + HST (one person & machine)
→water tank and truck	\$100.00 per hour & HST
Moving Permit Fee	\$1,000.00 deposit <i>NOTE: Refundable portion of \$750.00 when project finalized and approved by Public Works Manager/designate.</i>
Municipal Roadway Work Permit Security Deposit Fee	\$750.00 <i>NOTE: Maximum \$500.00 refundable portion two years from completion of work.</i>
Piping and Filling of Roadside Ditches Security Deposit Fee	\$750.00 <i>(Inspection fee of \$250.00 and refundable fee of \$500.00.)</i>
Sale of Winter Sand Fee	\$40.00 per yard + HST

SECTION 4 – LANDFILL RATES

Material	
→Sorted household and commercial	\$ 80.00 per 1,000 kg Proposed: \$100.00 per 1,000 kg
→Unsorted household and commercial	\$200.00 per 1,000 kg
→Clean wood/brush	\$ 40.00 per 1,000 kg
→Wood	\$ 80.00 per 1,000 kg
→Stumps	\$ 30.00 per 1,000 kg
→Asphalt Shingles	\$ 80.00 per 1,000 kg
→Concrete/Brick/Rubble	\$ 80.00 per 1,000 kg
→Scrap Metal	\$ 40.00 per 1,000 kg
→White Metal	\$ 5.00
→Small tire off rim	FREE
→Large truck tire off rim	FREE
→Heavy truck tire off rim	FREE
→Small tire on rim	\$ 8.00 per unit
→Large truck tire on rim	\$ 10.00 per unit
→Heavy truck tire on rim	\$ 24.00 per unit
→Battery	\$ 5.00 per unit

→ Propane tanks	\$ 5.00 per unit
→ E-waste	FREE
→ Bulky furniture/mattresses	\$ 25.00 per unit
→ Furniture	\$ 10.00 per unit
→ Freon unit	\$ 35.00 per unit
→ Two (2) untagged bags	FREE
→ Clean fill	FREE
→ Unbagged leaves/grass	FREE
→ MOE approved contaminated soil #1	\$ 50.00 per 1,000 kg
→ MOE approved contaminated soil #2	\$120.00 per 1,000 kg
→ Minimum charge for sorted material	\$ 5.00

SECTION 5 – WATER RATES

Backflow Prevention Inspection Fee	Actual Cost
Base Rate New: Annual Base Rate	\$525.00 per meter Multiple dwelling: 80% of base rate Apartments: 65% of base rate Motels: 40% of base rate per unit
Bulk Water Sales	→ \$20.00/m ³ (\$0.09/gallon) less than 200 gallons → \$20.00/m ³ (\$0.045/gallon) over 200 gallons and less than 1,000 gallons → \$10.00 per m ³ over 1,000 gallons → minimum charge: \$1.00
Frost Cap Repair Fee	\$100.00
Meter Loan Repayment (large)	Actual Cost
Water Meter Cost	\$600.00 + HST plus actual installation cost
Meter Repair Fee	Actual Cost for Repair
Metered Water Rate	\$2.25 per m ³ of usage
Meter Winterization and Re-installation Fee	\$75.00 each
Vacant Lot Charge	\$100.00
Water Connection Charge	\$3,000.00 per service
Water Turn Off Request	\$10.00 per turn off
Water Turn On Request	\$10.00 per turn on
Water Meter No Reading	80 cubic meters/billing quarter

SECTION 6 – SEWER RATES

Lakewood Sanitary Sewer System	
→ Annual Rate	\$ 637.00 per lot
Sewer Connection Fee	\$ 2,700.00 per lot
Sewer Inspection Fee	\$ 300.00 per connection
Tobermory Sanitary Sewer System	
→ Dwelling Unit	\$570.77 annually
→ Retail Store	\$474.61 annually
→ Tourist Accommodation	\$ 86.86 annually per unit
→ Laundromat	\$189.22 annually per washer
→ Restaurant/Licensed Establishment	\$ 20.00 annually per seat (inside or outside) based on Building Code/Fire/LCBO capacity
→ Institutional Occupancy	\$474.61 annually
→ Hauled Sewage Rate (Septic Tank)	\$ 0.02 per litre/.0909 per gallon
→ Hauled Sewage Rate (Holding Tank – medium strength)	\$ 0.01 per litre/.0455 per gallon
→ Hauled Sewage Rate (Holding Tank – low strength)	\$ 0.005 per litre/.0227 per gallon

SECTION 7 – CEMETERY RATES

Plot	
→Resident Fee	\$ 600.00 + HST
→Non-resident Fee	\$1,000.00 + HST
Plot Care and Maintenance Fee	
→Resident	\$ 250.00 + HST
→Non-resident	\$ 666.66 + HST
Corner Posts	\$ 225.00 + HST
Corner Post Installation Fee (if bought elsewhere)	\$ 20.00 + HST
Burial Fee	\$ 600.00 + HST
Cremation Fee	\$ 300.00 + HST
Cremation Fee – Dual Urn	\$ 450.00 + HST
Mortuary Fee (if deceased to be buried in another cemetery)	\$ 100.00 + HST
Foundation	
→Small	\$ 300.00 + HST
→Medium/Large	\$ 400.00 + HST
Care and Maintenance Fee (marker installation)	
→ground monument over 172 sq.in. and up to 432 sq.in. (requires a foundation)	\$ 50.00 + HST
→upright monument up to four (4') feet	\$ 100.00 + HST
→upright monument over four (4') feet	\$ 200.00 + HST
Cremated human remains projecting above ground in a cremation monument	\$ 300.00 + HST
Transfer of Deed Fee	\$ 50.00 + HST
Replacement Deed Fee	\$ 250.00 + HST

SECTION 8 – ARENA RECREATION FEES

Curling Ice Set-up	\$103.00 + HST per session Proposed: \$103.00 including HST per session
Arena Ice Rental Fee (per hour)	
→Adult Prime Time	\$115.00 including HST
→Adult Non-Prime Time	\$103.00 including HST
→Youth Prime Time	\$88.00 including HST
→Youth Non-Prime Time	\$77.00 including HST
→School Rate	\$42.00 including HST
Arena Off Season Arena Floor Rental Fee	
→Adult/Youth Activities	\$40.00/90 minutes including HST
Public Skating Fee	
→12 years and under	\$ 2.00 (HST included)
→13 years and over	\$ 3.00 (HST included)
→Family	\$ 6.00 (HST included)
Other Municipal Program Fee (arena floor only)	
→12 years and under	\$ 2.00 (HST included)
→13-17 years	\$ 3.00 (HST included)
→18 years and over	\$ 4.00 (HST included)
Arena Advertising Sign Fee	
→first year	Invoiced cost plus \$129.00 + HST
→subsequent years	\$335.00 + HST
Sign Change Fee	Invoice cost plus \$100.00 + HST
Ice Surfacer Advertising Annual Fee	
→10" X 10"	\$200.00 + HST
→12" X 12"	\$250.00 + HST
→12" X 24"	\$350.00 + HST
→14" X 14"	\$300.00 + HST

→ 16" X 16"	\$350.00 + HST
→ 16" X 24"	\$450.00 + HST
→ 20" X 60"	\$850.00 + HST

SECTION 9 – AUDITORIUM RENTALS

Tobermory Community Centre → Kitchen only Fee → Bar only Fee → Auditorium only Fee → Auditorium/Bar/Kitchen Fee (full facility) → Meeting Fee → Refundable Security Deposit Fee (see contract) → Set-up and/or Clean-up Fee	\$ 42.50 + HST per day \$ 42.50 + HST per day \$140.00 + HST per day \$225.00 + HST per day \$ 30.00 per hour + HST \$200.00 + HST \$ 36.00 per hour per person + HST
Lion's Head Arena Auditorium → Kitchen only Fee → Bar only Fee → Auditorium only Fee → Arena Floor only Fee → Meeting Fee → Full Facility Fee → Refundable Security Deposit Fee (see contract) → Set-up and/or Clean-up Fee	\$ 42.50 + HST per day \$ 42.50 + HST per day \$130.00 + HST per day \$220.00 + HST per day \$ 30.00 per hour + HST \$425.00 + HST per day \$200.00 + HST \$ 36.00 per hour per person + HST
Council Chambers	\$10.00 per hour + HST to a maximum of \$50.00 per day + HST
Tobermory Meeting Place → Escarpment Room → Waves Room → Earth Room → Cedar Room → Rock Room → Main Lounge	\$10.00 per hour + HST \$ 5.00 per hour + HST \$ 5.00 per hour + HST \$ 5.00 per hour + HST \$10.00 per hour + HST \$10.00 per hour + HST
Tobermory Meeting Place Equipment Rental Fees → Flip chart with paper and markers → Projector for use with Laptop or DVD → Screen	\$15.00 \$40.00 \$ 8.00
Ferndale Park & Information Centre → Meeting Room	\$10.00 per hour + HST to a maximum of \$50.00 per day + HST
Lion's Head Library Meeting Room	\$10.00 per hour + HST to a maximum of \$50.00 per day + HST
Lion's Head Rotary Hall Main Floor and Loft Main Floor and Loft Use of Kitchen Set-up/Clean-up Refundable Security Deposit	\$ 30.00 per hour + HST \$130.00 per day + HST \$ 42.50 + HST \$36.00 per hour/per person + HST \$200.00 + HST
NEW: Lion's Head and Ferndale pavilion	\$10.00 per hour + HST to a maximum of \$50.00 per day + HST
NEW: Tobermory Concession Stand	\$10.00 per hour + HST to a maximum of \$50.00 per day + HST

SECTION 10 – RECREATION PROGRAMS

Swimming Lessons – two week 10 lesson format →per Child	\$50.00
Karate Lessons Child Adult (17 years or older)	Fee based on length of session Fee based on length of session

SECTION 11 – CAMPGROUND

NOTE: The campground season shall commence on May 1st and conclude on October 15th each year.

Dumping Fee	\$ 16.00 + HST per dump
Extended Family Plan Fee	\$ 100.00 + HST annually
Annual Hydro Meter Reading	\$ actual cost to be established by Hydro One billing – to be read in October)
Annual Hydro Meter Reading Administrative Fee	\$ 25.00 + HST
Overnight Guest Fee →Per Person	\$ 6.00 including HST
Seasonal Campsite Fee →Waterfront →Back lot	\$1,900.00 + HST \$1,650.00 + HST
Showers – Public Usage Fee	\$ 6.00 including HST
Transient Campsite Daily Fee →Non-serviced Sites →Serviced Site	\$ 35.00 including HST \$ 45.00 including HST
Waiting List Fee (non-refundable) (\$75.00 credit towards first season rental)	\$ 120.00 + HST
Winter Storage Fee	\$ 200.00 + HST

SECTION 12 – AIRPORT

Note: The airport season shall commence on May 15th and conclude on October 31st each year.

Hangar Monthly Fee	\$130.00 + HST
Tie Down Fee →per day →per week →per month →per season	\$ 6.00 including HST \$ 17.00 including HST \$ 53.00 including HST \$125.00 including HST

SECTION 13 – MARINA RATES

NOTE: The marina season shall commence on May 15th and conclude on October 15th each year.

Gin Pole Fee (transient boaters only)	\$ 35.00 per use + HST
Hydro Fee →per day/per receptacle/15 amp →per day/per receptacle/30 amp →per day/per receptacle/50 amp →per month/per receptacle/15 amp →per month/per receptacle/30 amp →per season/per receptacle	\$ 5.00 + HST \$ 10.00 + HST \$ 15.00 + HST \$ 73.00 + HST \$ 88.50 + HST \$300.00 + HST
Launch Fee Kayak per launch →daily per launch	\$ 5.00 including HST \$ 12.00 including HST

→recreational launch pass per season	\$100.00 including HST
→commercial operator only launch pass per season	\$360.00 including HST
→weekly (7 day) pass	\$ 35.00 including HST
Monthly Wharfage Fee (based on availability of space)	
→May, June, September, October	\$ 8.50 per foot + HST
→July, August	\$21.60 per foot + HST
Pump-out Fee (per tank)	\$20.00 + HST
Seasonal Slip Fee Seasonal Dockage	
→recreational vessels up to 34'	\$46.00 per foot + HST
→recreational vessels over 34'	\$53.00 per foot + HST
→commercial vessels (Tobermory)	\$56.00 per foot + HST
Showers – Public Usage Fee	\$ 6.00 + HST Proposed: \$6.00 including HST
Slip Retention Fee	
Seasonal (per season)	\$267.50 + HST
Commercial (maximum of one season)	\$360.50 + HST
Waiting List Fee (non-refundable) (\$75.00 credit towards wharfage rate)	\$120.00 + HST
Daily Wharfage Fee	
→transient	\$ 1.70 per foot + HST
Winter Storage Fee (Lion's Head)	
→seasonal	\$ 7.25 per foot + HST
→transient	\$12.00 per foot + HST
Winter Storage Fee (Tobermory)	
→seasonal	\$1.00 per square foot + HST
→transient	\$1.25 per square foot + HST
Cradle/Mast Storage	\$6.00 per day including HST (per day after deadline)
Visitor Parking (seasonal, transient and launch given passes)	\$6.00 including HST per vehicle per day
Overnight Guest Fee – Seasonal	\$6.00 including HST per guest per day

SECTION 14 – BUILDING, PLUMBING, SEWAGE SYSTEMS, TRAILER AND SIGNS
NOTE: Permit fees will be doubled when owner(s)/builder(s) proceeds without Municipal approval.

OCCUPANCY LEGEND

GROUP	TYPE OF OCCUPANCY
A	Assembly
B	Care or detention
C	Residential
D	Business & Personal Services
E	Mercantile
F	Industrial

BUILDING:

Residential buildings and additions to existing residential buildings – Group C (minimum \$150.00)	.85 per square foot Proposed: .87 per square foot
Commercial, Industrial, Institutional – Group A, B, D, E, F (minimum \$150.00)	\$13.00 per \$1,000.00 of estimated construction
Alterations and repairs to existing buildings – Group C (minimum \$150.00)	\$13.00 per \$1,000.00 of estimated construction
Accessory Building – Group C (minimum \$100.00)	.50 per square foot

Special Structure Permit (designated structure as defined in Article 1.3.1.1 of the OBC) (minimum \$150.00)	\$13.00 per \$1,000.00 of estimated construction
Solar – Projects under 10 kW (roof mounted)	\$150.00
Partial Permits (eg. foundation, main structure)	\$75.00 in addition to the standard permit
Modular or Mobile Building or Structure	Same charge as for traditional construction
Agricultural New Livestock Facilities	.25 per square foot
Implement/Hay Storage, Non-Livestock Structures	.20 per square foot
Moving Permit Fee	\$100.00
Conditional Permit Fee (plus any fee applicable to any other permit required)	\$100.00
Demolition Permit Fee	\$100.00
Change In Use Permit Fee (plus any fee applicable to any other permit required)	\$100.00
Swimming Pool Permit Fee (NOTE: fencing of private pool in accordance with By-law No. 2012-74)	\$100.00
Occupancy Permit Fee	\$ 80.00 Proposed: \$100.00
Renewal Permit Fee	\$ 80.00 Proposed: \$100.00
Wooden Deck Permit Fee (height exceeds 24" above grade, unenclosed and without a roof)	\$100.00
Tent Permit Fee (over 60 m ² and less than 225 m ²) Under 60 m ² no permit required	\$100.00
Letter of Compliance (Zoning or Septic)	\$ 75.00 Proposed: \$80.00
Letter of Compliance (Zoning or Septic) 48 Hour Service	\$150.00
Wood Burning System Permit Fee	\$100.00

PLUMBING:

Plumbing Permit only Fee (not associated with a Building Permit)	\$100.00
Plumbing Permit Fee (in conjunction with a Building Permit)	
- building drain	\$ 10.00 per fixture
- water closet	\$ 10.00 per fixture
- bath tubs	\$ 10.00 per fixture
- shower stalls	\$ 10.00 per fixture
- wash basin	\$ 10.00 per fixture
- kitchen sinks	\$ 10.00 per fixture
- slop sinks	\$ 10.00 per fixture
- urinals	\$ 10.00 per fixture
- automatic washers	\$ 10.00 per fixture
- laundry tubs	\$ 10.00 per fixture
- drinking fountains	\$ 10.00 per fixture
- floor drains	\$ 10.00 per fixture
- R.W. leaders	\$ 10.00 per fixture
- roof hoppers	\$ 10.00 per fixture
- building storm drains	\$ 10.00 per fixture
- man holes	\$ 10.00 per fixture
- catch basins	\$ 10.00 per fixture
- area drains	\$ 10.00 per fixture
- interceptors	\$ 10.00 per fixture

- hot water tanks	\$ 10.00 per fixture
- waste and vent stack	\$ 15.00 per fixture
- building sanitary sewers	\$ 15.00 per fixture
- water supply systems	\$ 15.00 per fixture

SEWAGE SYSTEMS:

Sewage System Permit Fees:	
Class 2, 3, 4 or 5 - new/replacement system	\$525.00
Class 4 or 5 - tank replacement only	\$300.00
Application Type:	
Class 4 leaching bed repair	\$300.00
Demolition/Decommissioning	\$ 75.00
Revision/Renewal of Permit	\$ 75.00
Building Alteration/Change of Use*	\$200.00
Property Inquiries/File Searches (includes copies of permits/applications)	\$175.00
Copy of Application/Permit	\$ 29.00
Transfer of Permit	\$ 75.00

* a \$200.00 credit shall be applied to a new Sewage Permit Application in cases where a building alteration appraisal has required a new or altered sewage system to be installed.
Refunds:

- a minimum of \$75.00 shall be retained for any application that is withdrawn
- an additional \$125.00 shall be retained if a site visit was completed
- no fee is refundable after a Permit has been issued

TRAILER:

Trailer Bond (during construction)	\$2,000.00
Refundable Portion (as per signed agreement within one year at occupancy stage)	\$1,000.00

SIGNS:

NOTE: The annual fee due and payable by February 15th each year.

Annual Portable Sign Permit Fee (required for other than special events)	\$25.00 per sign
Special Event Portable Sign Permit Fee	\$25.00 per sign per event
Annual A-Frame Sign Permit Fee (required for other than special events)	\$25.00 per sign
Special Event A-frame Sign Permit Fee	\$25.00 per sign per event
All other forms of signage	\$25.00 per sign
Sign Removal Fee	\$50.00 per sign

NEW: TWO DWELLINGS PER LOT

Demolition Deposit payable to NBP	Equalling value of demolition and tippage fee
--	--

SECTION 15 – MISCELLANEOUS

Miscellaneous Invoices	100% of Actual Costs + 15% Administration Fee + HST (minimum \$10.00)